

After Recording, Return Document to:

State of Washington  
Department of Transportation  
Real Estate Services Office  
PO Box 47338  
Olympia, WA 98504-7338

**Document Title: Memorandum of Lease**

**Reference Number of Related Documents:**

**Landlord:**

**Tenant(s):**

**Legal Description:**

**Additional Legal Description is on Page \_\_\_\_\_ of this Document**

**Assessor's Tax Parcel Number:**

## **Memorandum of Lease**

**Rental Agreement No.:** \_\_\_\_\_

**Project:** \_\_\_\_\_

This MEMORANDUM OF LEASE refers to that certain Lease dated the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, between the STATE OF WASHINGTON, acting by and through the WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (hereinafter called "STATE") and \_\_\_\_\_ (herein called the "TENANT").

**Premises.** STATE has leased to TENANT upon the terms and conditions of the Lease herewith, including the right to \_\_\_\_\_ upon the following described lands situated in \_\_\_\_\_, County, Washington.

**Term.** The Lease commences \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_

**Purpose.** This MEMORANDUM OF LEASE is prepared and recorded for the sole purpose of imparting constructive notice of said Lease and in no way modifies the Lease.

**Questions.** Questions regarding this lease may be addressed to State of Washington Department of Transportation at the above address.

## Memorandum of Lease

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

STATE OF WASHINGTON  
Department of Transportation

\_\_\_\_\_  
Director, Real Estate Services

STATE OF WASHINGTON )  
 ) ss  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, before me personally appeared \_\_\_\_\_, to me known to be the duly appointed \_\_\_\_\_ and that he/she executed the within and foregoing instrument and acknowledged the said instrument to be the free and voluntary act and deed of said State of Washington, for the use and purposes therein set forth, and on oath states that he/she is authorized to execute said instrument.

IN WITNESS WHEREOF, I have set my hand and affixed by official seal the day and year first above written.

\_\_\_\_\_  
Notary (print name)

Notary Public in and for the State  
of Washington,

Residing at \_\_\_\_\_

My appointment expires \_\_\_\_\_